

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Date: Wednesday, February 14, 2024
Time: 6:00 pm
Location: 8228 Conant Street
Detroit MI 48211

Call to Order

The meeting was called to order at 6:00 p.m. by President Elbohy.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President
Present – Dr. Alaa Elmoursi, Vice President
Present – Mr. Rashed Rabaa, Treasurer
Present – Mr. Bassem Moez, Secretary (arrived at 6:12 pm.)
Present – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber – EMAN
Dr. Azra Ali – EMAN
Dr. Lorilyn Coggins – EMAN
Mr. Mohammad Ishtiaq – Oakland International Academy
Mr. Kevin Wade – Oakland International Academy
Ms. Sherin Redwan – Oakland International Academy
Mr. Mike Thayer – Saginaw Valley State University

Approval of Agenda

It was moved by Mr. Rabaa and seconded by Mr. Moez to approve the agenda with a correction to the March meeting. The vote was unanimous in favor of the motion. Motion Passed 5/0 (AYE - Elbohy, Elmoursi, Rabaa, Moez and Sayed). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Dr. Elmoursi to approve the minutes of the Meeting held on January 24, 2024, as read. The motion was seconded by Mr. Moez. The vote was unanimous in favor of the motion. Motion Passed 5/0 (AYE - Elbohy, Elmoursi, Rabaa, Moez and Sayed). Minutes of the January Meeting Approved.

Public Comment

No public comment was received.

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Correspondence

Correspondence from Saginaw Valley State University was received regarding board membership expiration dates.

Management Company Report

Mr. Saber welcomed the Board to the February meeting and wished everyone a happy Valentine's Day. He reported on recent workplace training received at the EMAN central office provided by legal counsel focused on recent changes in employment law. Dr. Ali highlighted the written management company report noting the results from the winter administration of the NWEA assessment. She also reported that mid-year evaluations have been conducted for all teaching staff. The Board participated in a discussion about the current NWEA data.

Financial Reports

Dr. Coggins presented the January financial reports to include the balance sheet, statement of revenues and expenditures, check register and cashflow. She highlighted cash on hand, the current fund balance, percentage of state revenues to the budget and total expenditures in comparison to the budget.

Unfinished Business

There was no unfinished business.

New Business

It was moved by Mr. Rabaa and seconded by Dr. Elmoursi to approve the monthly financial reports as presented. The vote was unanimous in favor of the motion. Motion passed 5/0 (AYE – Elbohy, Elmoursi, Rabaa, Moez, and Sayed). Financial Reports approved.

It was moved by Dr. Elmoursi and seconded by Mr. Moez to adopt the Board Membership Resolution nominating both Mr. Rabaa and Mr. Sayed to new terms. The vote was unanimous in favor of the motion. Motion passed 5/0 (AYE – Elbohy, Elmoursi, Rabaa, Moez, and Sayed). Board Membership Resolution adopted.

Mr. Saber reported that he has met with the Iman Islamic Complex and a meeting is scheduled with the Arch Diocese. These building leases are set to expire on June 30, 2024. It was moved by Dr. Elbohy and seconded by Mr. Moez to authorize submission of the two letters to the owners of the buildings on Miller and Florian as presented to initiate the process of lease renewal or purchase. The vote was unanimous in favor of the motion. Motion passed 5/0 (AYE – Elbohy, Elmoursi, Rabaa, Moez, and Sayed). Lease renewal letters approved.

Other Business

There was no other business considered by the Board.

Extended Public Comment

There was no extended public comment.

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Closing Items

The March board meeting is scheduled for Monday, March 18, 2024.

It was moved by Dr. Elbohy and seconded by Mr. Moez that the meeting be adjourned at 6:58 p.m. The vote was unanimous in favor of the motion. Motion Passed (5/0). Meeting Adjourned.

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on March 18, 2024 which a quorum was present.


By:
Its: Secretary